



AGENDA
City of Milton
Historic Preservation Commission
Wednesday, April 27, 2016
6:00 p.m.
MILTON CITY HALL
Conference Room
710 S. Janesville Street

1. Call to order
2. Approve Agenda
3. Approve Minutes – March 30, 2016
4. Discussion and possible action on design, pricing, and ordering of City of Milton magnets
5. Discussion and possible action on the Historic Milton, WI Walking Tour Booklet, 2016 Edition
6. Discussion and possible action on 2016 Historic Walking Tours
7. Discussion and possible action on 2016 Historic Preservation Awards
8. Discussion and possible action on a Certificate of Appropriateness for the Goodrich Square Splash Pad Concession Stand
9. Reports and Updates (The following items will not have any action taken.)
 - a) Milton Historical Society
10. General Items
11. Set Next Meeting Date
12. Motion to Adjourn

****Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.**

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

**City of Milton
Historic Preservation Commission
March 30, 2016**

Call to order

Chairperson Ald. Maxine Striegl called the March 30, 2016 meeting of the Historic Preservation Commission to order at approximately 6:00 p.m.

Present: Chairperson Ald. Maxine Striegl, Terry Williamson, Gail Nordlof, Marlene Jewell, Dean Teuscher, and Don Vruwink.

Also Present: Ald. Lynda Clark, Ald. Nancy Lader, Cori Olson, Kari Klebba, and Assistant to the City Administrator Inga Cushman.

Excused: Eric Stockman

Approve Agenda

Comm. Teuscher motioned to approve the agenda. Comm. Jewell seconded, and the motion carried.

Approve Minutes – March 9, 2016

Comm. Teuscher motioned to approve the minutes. Comm. Jewell seconded, and the motion carried.

Discussion and possible action on signs for the National Register of Historic Places

Assistant Cushman stated that all of the approvals have been received from the property owners for the signs. She is waiting for Council approval on April 6, 2016 for the Historic Preservation 2015 budget carry over, and then she will order the signs from American Awards & Promotions.

Discussion and possible action on design, pricing, and ordering of City of Milton magnets

Comm. Williamson motioned to order 100 Milton House magnets, sell the magnets to the Milton House at cost, and to add 50 cents if other businesses purchase the magnets to sell. Comm. Teuscher seconded, and the motion carried.

Comm. Williamson motioned to have businesses and nonprofits sell the magnets at \$8 each, with the exception that the Milton House can sell them for \$6 during Civil War Living History Days. Comm. Jewell seconded, and the motion carried.

Comm. Teuscher motioned to reserve the first 100 purchased of the Milton House magnets for the Milton House until after 2016 Civil War Living History Days, and then open it up for other businesses to purchase the magnets to sell. Comm. Jewell seconded, and the motion carried.

Discussion and possible action on the Historic Milton, WI Walking Tour Booklet, 2016 Edition

Comm. Jewell motioned to direction Comm. Teuscher to negotiate a better price with Jax Custom Printing, not to exceed the quoted price of \$3.26. Comm. Vruwink seconded, and the motion carried.

Discussion and possible action on 2016 Historic Walking Tours

K. Klebba provided an update on the tours, and stated there will be a tour of the Milton Cemetery done in conjunction with Civil War Living History Days.

Discussion and possible action on 2016 Historic Preservation Awards

Assistant Cushman distributed the nomination form for the awards, and stated the Community Recognition Picnic will take place in late May. She requested that the commission submit nominations to her by April 18, 2016 so the commission can discuss the nominations at their next meeting.

Discussion and possible action on 2016 Local History Webinar Workshops

The commission discussed offering the webinars at City Hall. The commission also suggested contacting The Gathering Place or the Milton Area Chamber of Commerce (MACC) to see if they would be interested in offering the webinars.

Discussion and possible action on Public Program Award through the Wisconsin Historical Society

Assistant Cushman stated that she contacted Rick Bernstein with the Wisconsin Historical Society, and he suggested applying for this award for Civil War Living History Days. She is working with C. Olson and K. Klebba on finalizing the nomination.

Reports & Updates (The following items will not have any action taken.)

a) Milton Historical Society

K. Klebba provided an update on Civil War Living History Days to the commission.

General Items

There were no general items.

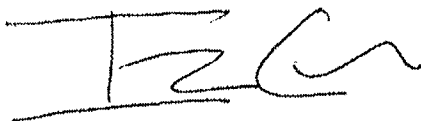
Set Next Meeting Date – April 27, 2016

The next meeting of the Historic Preservation Commission will take place on April 27, 2016 at 6:00 p.m.

Motion to Adjourn

Comm. Teuscher motioned to adjourn the March 30, 2016 meeting of the Historic Preservation Commission at approximately 7:00 p.m. Comm. Jewell seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Inga Cushman', written over a horizontal line.

Inga Cushman
Assistant to the City Administrator

Office of the Director of Public Works

To: City of Milton Historic Preservation Commission
From: Howard Robinson, Director of Public Works
Date: April 27, 2016
cc: Mayor Anissa Welch, Common Council Members
Subject: Discussion and Possible Action on a Certificate of Appropriateness for a Concession Stand at South Goodrich Park.

Discussion

Previously, the Public Works Department had submitted a site plan to review for a Certificate of Appropriateness to allow a concession stand to be constructed in S. Goodrich Park.

We are investigating the possibility of moving the old Well #2 building and using it as a concession stand. The new well building construction is planned to start the last week of April. At this time, it appears only the roof will be able to be used in the construction of the concession stand. If this option does not work out, we will use the previous site plan approval from last May and construct a concession stand.

A cement slab will be installed for the new concession building. This is required to make it accessible. The building will have electricity. A large window will be installed to service customers and will face the splash pad for improved visibility. The building is 12-1/2' x 12-1/2'.

Staff Recommendation

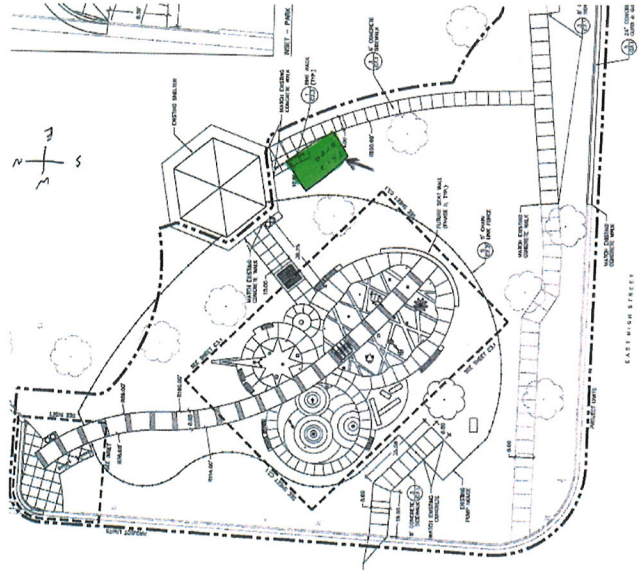
Recommend approval of a Certificate of Appropriateness for S. Goodrich Park Concession Stand.

The site plan has been approved by Plan Commission, Parks & Recreation Commission, and Common Council.

Attachments

- Site Plan-Pictures of Well

Well #2 Potential Splash Park Concession Stand





Milton Historic Preservation Commission

710 S. Janesville Street, Milton, WI 53563 Est. 1983

Certificate of Appropriateness

The City of Milton Historic Preservation Commission has reviewed the request by the City of Milton for construction of a concession stand in South Goodrich Park.

The City of Milton Historic Preservation Commission has determined that these changes are consistent with the design standards for the site and district and will not adversely impact its historic and architectural significance.

Therefore, in accordance with the provisions of Section 34-122 Certificate of Appropriateness Required, of the Code of Ordinances of the City of Milton we issue this Certificate of Appropriateness.

*Sec. 34-122. **Certificate of Appropriateness Required.** No owner or person in charge of a historic site or structure within a historic district shall reconstruct or alter all or any part of the exterior of such property or construct any improvement upon such designated property or properties within a historic district or cause or permit any such work to be performed upon such property unless a certificate of appropriateness has been granted by the HPC. Unless such certificate has been granted by the commission, the building inspector shall not issue a permit for any such work.*

*Sec. 34-123. **Determinations by historic preservation commission.** (1) Whether, in the case of a designated historic structure or site, the proposed work would detrimentally change, destroy or adversely affect any exterior architectural feature of the improvement upon which such work is to be done. (2) Whether, in the case of the construction of a new improvement upon a historic site, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site; and (3) Whether, in the case of any property located in a historic district designated pursuant to the terms of section 34-161, the proposed construction, reconstruction or exterior alteration does not conform to the objectives and design criteria of the historic preservation plan for such district as duly adopted by the common council.*

Signed this 27th day of April, 2016.

Chairperson, Historic Preservation Commission